

ICEGATE

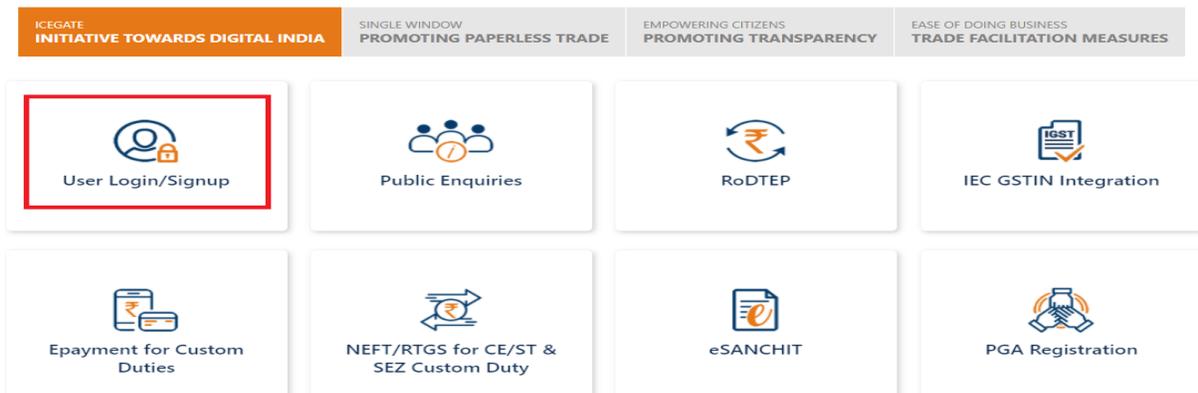
Advisory for Parent Custodian to update GSTIN against their Custodian Code and both ICEGATE ID & GSTIN for each of their respective Child Custodians

ICEGATE has rolled out a functionality for Parent Custodians to add GSTIN against their Custodian Code and both ICEGATE ID & GSTIN for each of their Child Custodians. The details can be added post login on ICEGATE Portal. Considering the need of catering the issues being faced by trade in day-to-day data exchange, this functionality has been developed.

The option of adding the details is available post login on the ICEGATE Portal.

A. Adding Details for Parent Custodians

1. Please visit <https://www.icegate.gov.in/> to login into the portal.

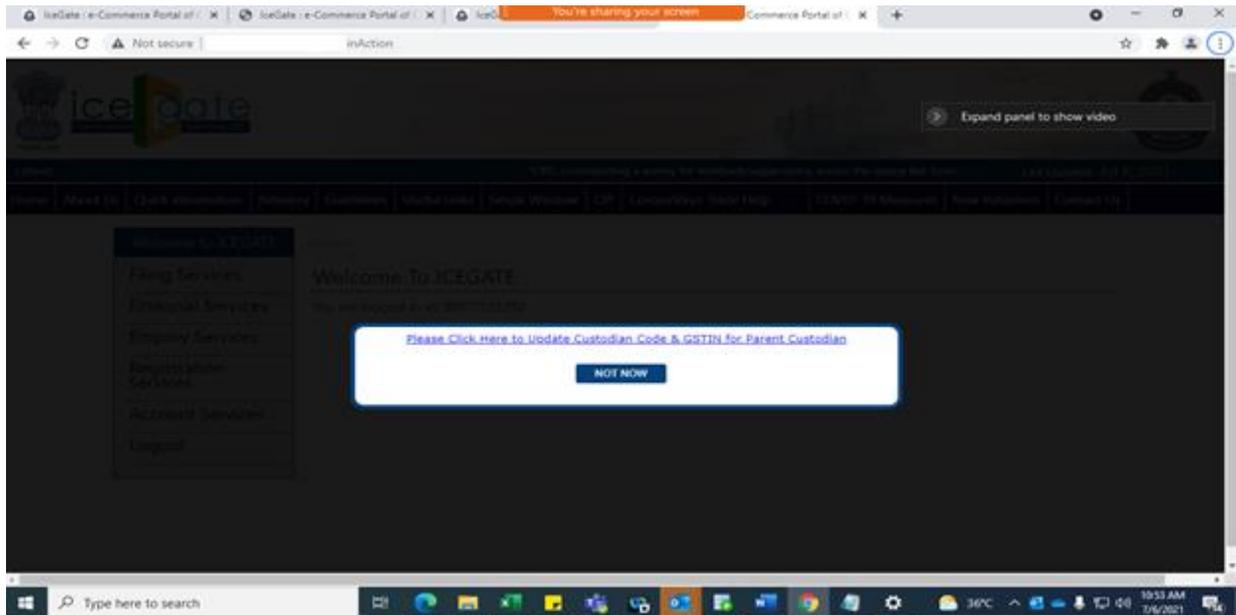


2. Enter the details to login into the portal

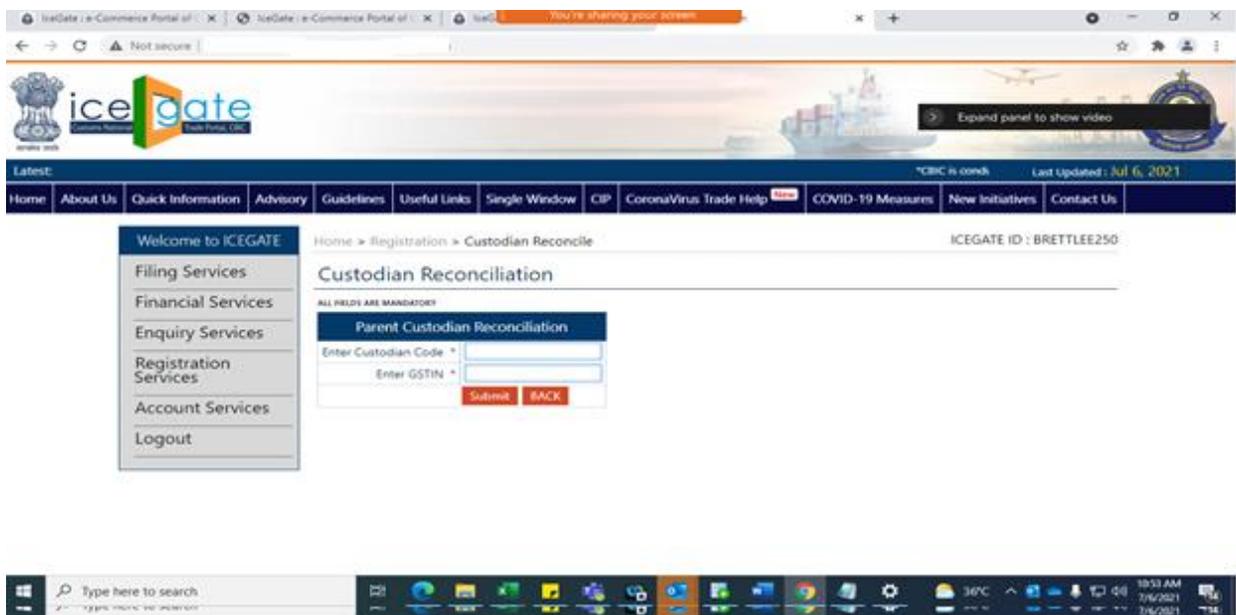


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3. Following Pop-Up will be displayed.

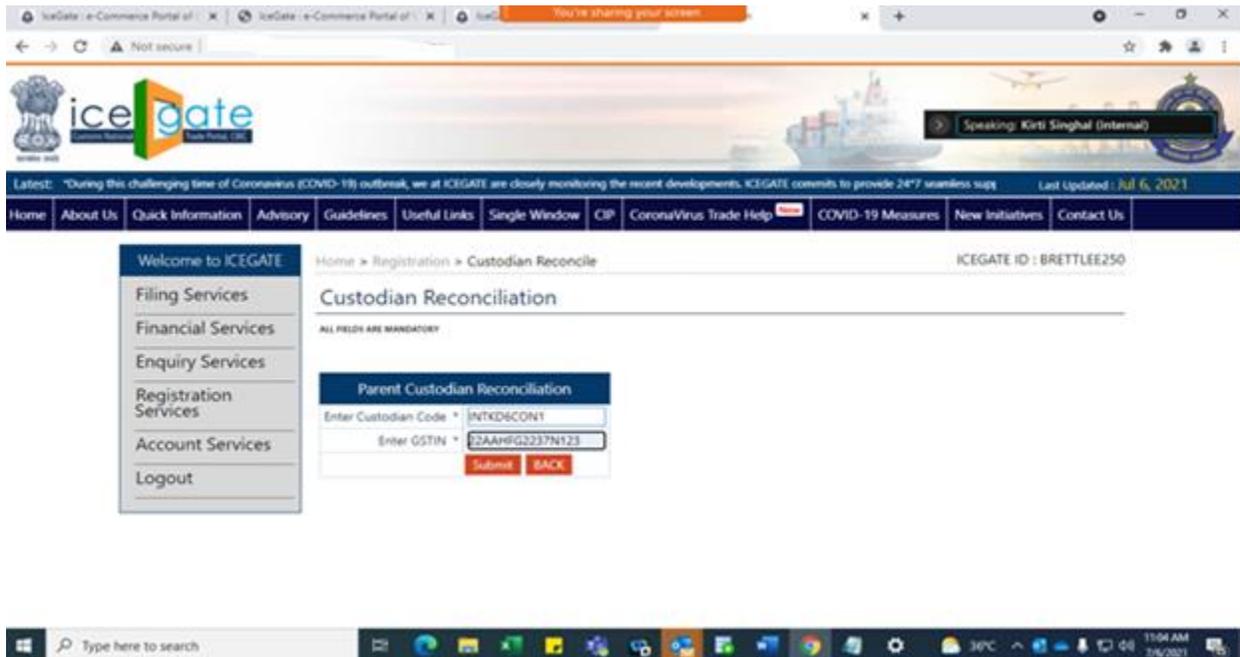


4. Once the mentioned option is clicked, below page will be opened.

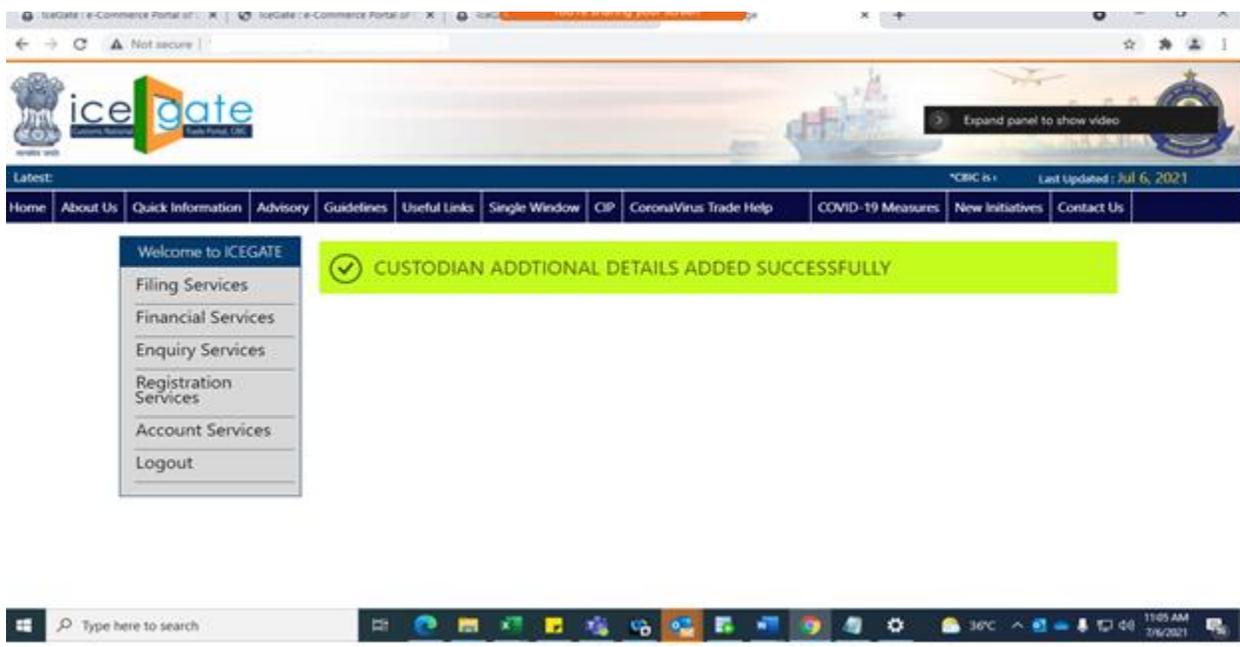


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5. Parent Custodian needs to enter their Custodian Code and GSTIN to get it mapped

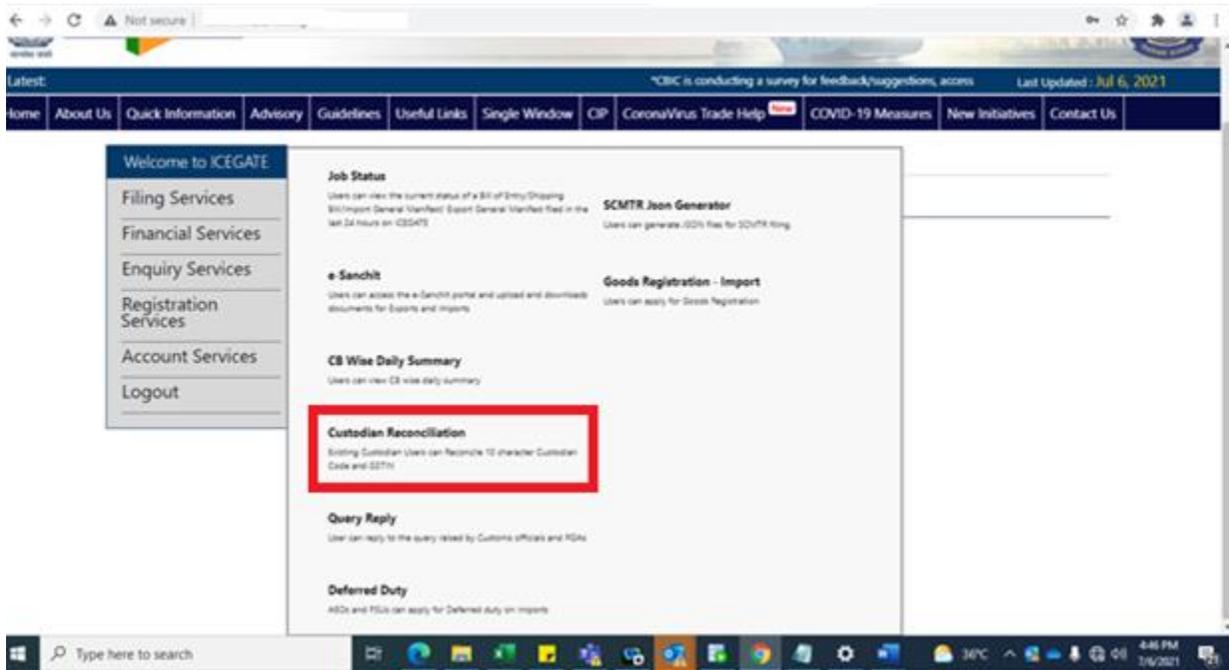


6. Once the correct details entered, following message will be appeared on home page.

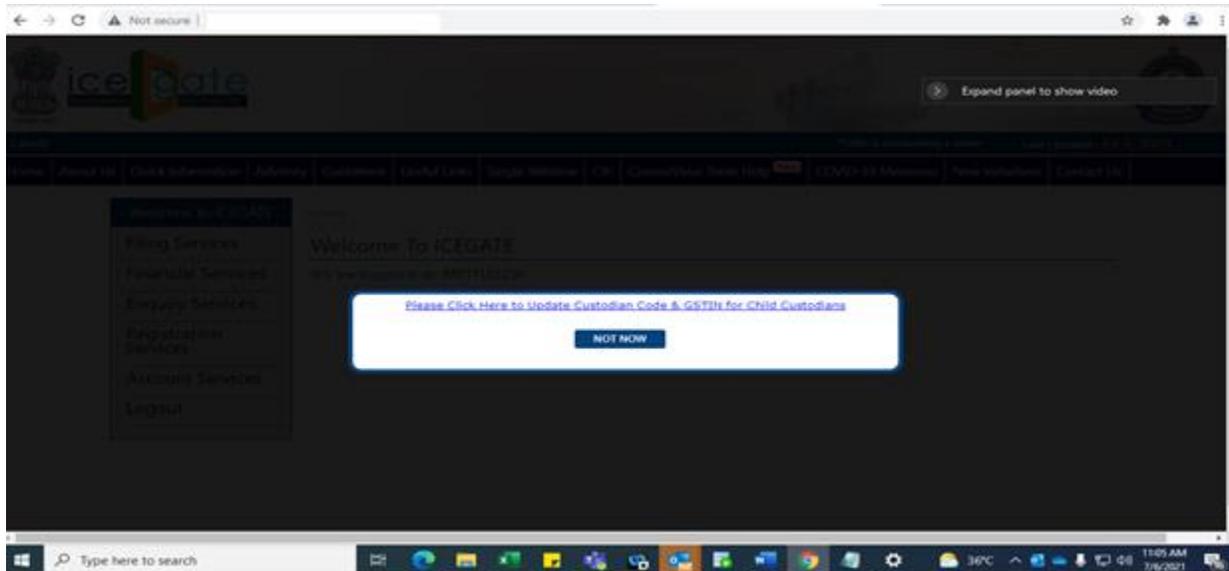


B. Adding Details for Child Custodians by Parent Custodians

1. Once Parent Custodian add their details, they will be able to add details pertaining to their respective Child Custodians. Click on the below mentioned link to update Child Details.



2. Following page will be displayed to proceed further.



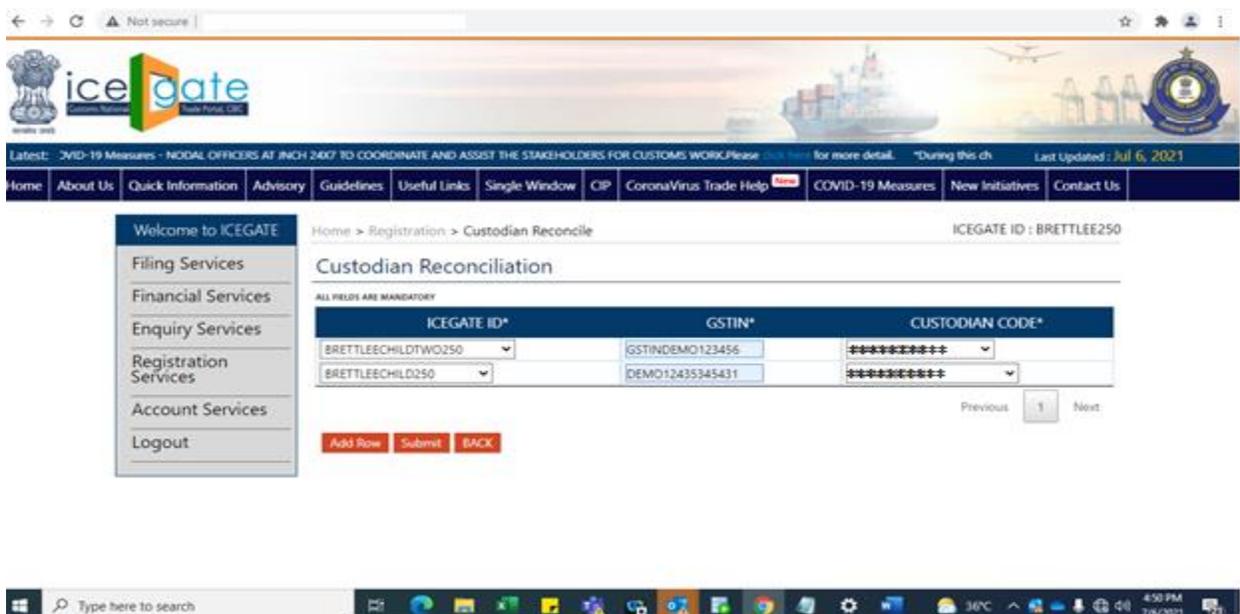
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3. Once mentioned link is clicked, below page will be displayed.



4. Parent Custodian needs to add following details to update the details of their child custodians.
- ICEGATE ID
 - GSTIN ID
 - Custodian Code will be selected from the drop down.

Details for multiple Custodian can be added by clicking on “Add Row” button. An error will be displayed, if same custodian gets repeated in another row.



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7. Once details are submitted, following message will be displayed.



The screenshot shows a web browser window displaying the ICEGATE website. The browser's address bar shows "Not secure". The website header includes the ICEGATE logo and a navigation menu with items like Home, About Us, Quick Information, Advisory, Guidelines, Useful Links, Single Window, OP, CoronaVirus Trade Help, COVID-19 Measures, New Initiatives, and Contact Us. A "Latest" section indicates "CBIC is" and "Last Updated: Jul 6, 2021". A dropdown menu is open on the left, listing "Welcome to ICEGATE", "Filing Services", "Financial Services", "Enquiry Services", "Registration Services", "Account Services", and "Logout". A prominent green message box in the center reads "Child Details Added Successfully" with a checkmark icon. The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the date and time "4:56 PM 7/6/2021".